



# Application Form

1539 East Howard Street  
Pasadena CA. 91104  
Tel: (626)398-2388  
Fax:(626)398-2454

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## Student Information

Date of application \_\_\_\_/\_\_\_\_/\_\_\_\_ Applying School Year \_\_\_\_  Fall  Spring  Summer  
mm dd yyyy

Grade Entering  6<sup>th</sup>  7<sup>th</sup>  8<sup>th</sup>  9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup> Social Security # \_\_\_\_\_

Student's Name \_\_\_\_\_ Male \_\_\_\_ Female \_\_\_\_  
Last First Middle

Student's Address \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Citizenship \_\_\_\_\_  
mm dd yyyy

E-mail address: \_\_\_\_\_

## Parent Information

Parent #1 \_\_\_\_\_ Parent #2 \_\_\_\_\_

Partner if not child's mother/father \_\_\_\_\_ Partner if not child's mother/father \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_

Occupation \_\_\_\_\_ Occupation \_\_\_\_\_

Employed by \_\_\_\_\_ Employed by \_\_\_\_\_

Business Phone Number \_\_\_\_\_ Business Phone Number \_\_\_\_\_

If parents are divorced, with which one is student living? \_\_\_\_\_

Check here if you would like duplicate mailing

List brothers and sisters of applicant:

Name Age Present School

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Ethnic Background (Voluntary for reporting purposes)

African American  Native American  Caucasian

Hispanic American  Asian American  Other \_\_\_\_\_

## *Student Education Information*

Current School: \_\_\_\_\_

School Address: \_\_\_\_\_

School Telephone: (     ) \_\_\_\_\_ Grade Completed: \_\_\_\_\_

Name of Principal: \_\_\_\_\_

Type of School:  Public \_\_\_\_\_  Independent \_\_\_\_\_  Outside USA \_\_\_\_\_

Has the applicant had any scholastic difficulty?                    Yes                    No

Disciplinary problems?    Yes                    No

Problems with truancy?    Yes                    No

Absences due to illness?    Yes                    No

Difficulty with civil authorities?    Yes                    No

Suspended or expelled from any school?    Yes                    No

Explain "Yes" answers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List all schools the applicant has attended in the past five years: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list the other schools to which you are applying: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you known or are you related to an Excelsior School student(s)? Please give the name(s) and relationship(s): \_\_\_\_\_

\_\_\_\_\_

Through what source did you learn of Excelsior School? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## *Parent Statement*

Why are you applying to The Excelsior School?

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We welcome any additional comments which you might like to make about your child.

A parental perspective helps us to know each applicant more completely.

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Describe any special circumstances or learning needs which may have affected the applicant's performance. Include specific testing and/or academic support the applicant has received.

Attach documentation as appropriate.

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To apply for application to Excelsior School, a parent or guardian must complete this form and return it to the school with non-refundable application fee of \$75.00 (\$150.00 for international students). Please make checks payable to Excelsior School. By signing this application you are agreeing to abide by the Terms and Conditions of admission and enrollment agreement.

Date \_\_\_\_\_ Signed \_\_\_\_\_  
Parent or Legal Guardian

|                      |                       |
|----------------------|-----------------------|
| <b>Office Use</b>    |                       |
| Date Received: _____ | Fees Collected: _____ |



# Admissions Checklist

## Step One: Parent/Guardian Application Form

- Complete the application.
- Include application fee of \$75. (\$150 for international students)
- Attach color photo. (2x2), passport copy

## Step Two: Teacher Recommendations

- Choose two current/recent academic teachers to fill out the recommendation forms.
- Print teacher and applicant's name on the recommendation.
- Give forms to applicant's teachers with pre-addressed stamped envelopes.

## Step Three: Personal Reference (Optional)

- Choose someone who knows your child to fill out the personal reference. We suggest a neighbor, family friend or non-academic teacher.
- Print applicant's name on the personal reference form.
- Give form to person of your choice with a preaddressed stamped envelope.

## Step Four: Transcript Release

- Give the Authorization Transcript Release Form to an official at your child's school with a pre-addressed stamped envelope.
- Include transcripts from the current year and the two previous years.

## Step Five: Immunization Records (Due Upon Acceptance)

- Copy of student's immunization records.

## Step Six: Financial Supporting Documents (International Students Only):

- Provide evidence that you have sufficient funds to support yourself or support from your family or Certificate of deposit